

# Implementation Guidelines for the Tourism and Travel Credit Program of the University of Taipei

- I. These guidelines are established in accordance with the university's "Regulations on the Establishment and Enrollment of Minor Programs."
- II. The "Tourism and Travel" Credit Program aims to provide students with a cross-departmental, interdisciplinary, and integrative curriculum structure and learning environment, offering diverse employment opportunities. Upon completing the courses in this credit program, students will be equipped with knowledge and skills in tourism planning and leisure management, thereby enhancing their future employability.
- III. This credit program is jointly planned and established by the Department of History and Geography in the College of Humanities and Arts, the Department of Recreation of Sport Management in the College of Kinesiology, and the Department of Urban Development in the College of City Management. The teaching faculty primarily consists of instructors from the relevant courses within these three departments.
- IV. Course Planning and Credit Requirements for This Credit Program:
  1. Students enrolled in this credit program must complete a minimum of **19** credits.
  2. Credits for this program can be recognized by selecting relevant courses offered each semester by the Department of History and Geography, the Department of Recreation of Sport Management, and the Department of Urban Development.
  3. To align with the planning of the internship courses, at least one-third of the credits earned must come from courses outside of the student's major department, program, double major, or minor, and are not subject to the sixth point of the university's guidelines for setting up and studying credit programs.
  4. Non University of Taipei's students enrolled in this credit program may apply for a maximum of two course exemptions for previously earned credits, excluding off-campus professional internship courses.
  5. Courses taken within this credit program can count toward both the program credits and as free elective credits within the student's major department. **However, students from the Department of History and Geography cannot count internship course credits as free elective credits.**

6. Students who have taken relevant courses at other universities before enrolling in this credit program must submit a course syllabus and proof of credits for exemption within one month after approval of their application to the program.
  7. If the credits of the original course are less than the credits listed in this program, students must take the remaining listed courses to fulfill the credit requirement.
  8. The curriculum structure of this credit program is detailed in the attachment.
- V. Students who have been approved to take this credit program may apply for a certificate from the Department of Recreation of Sport Management upon completing the required courses and credits. The application should include their academic transcripts from previous years. The certificate will be issued after verification and approval by the university President.
- VI. The Department of Recreation of Sport Management is responsible for planning and handling the administrative tasks related to this Credit Program.
- VII. All students enrolled in higher education institutions are eligible to apply for this credit program. Students who wish to enroll in this credit program must complete the credit program application form (students from other schools must also fill out the inter-institutional course selection application form from their home institution). Applications should be submitted to the Department of Recreation of Sport Management, and students may begin the program upon approval.
- VIII. For matters not covered in these guidelines, the regulations of the Ministry of Education and the university's "Regulations on the Establishment and Enrollment of Minor Programs" shall apply.
- IX. These guidelines were approved by the Academic Affairs Council Meeting, and shall be submitted to the President for final approval before implementation.