

Implementation Guidelines for the Interior Design Credit Program of the University of Taipei

Approved by the Department of Urban Development 2nd Department Affairs Meeting on April 25, 2024

2nd Semester, Academic Year 2024

Approved by the Educational Affairs Division 4th the Academic Affairs Council Meeting on May 14, 2024

- I. These guidelines are established in accordance with the university's "Regulations on the Establishment and Enrollment of Minor Programs."
- II. The "Interior Design Credit Program" aims to equip students with professional knowledge and skills in the field of interior design, as well as interdisciplinary integration abilities. This program combines students' professional backgrounds and relevant knowledge, fostering digital skills through comprehensive courses, and enabling them to engage in diverse disciplines. It enhances cross-disciplinary thinking abilities, helping students become innovative design professionals and increasing their competitiveness in the job market.
- III. This Credit Program is jointly planned and established by the Department of Visual Arts, the Department of Urban Development, and the Center of General Education, which also offer the related courses.
- IV. Course Planning and Credit Requirements for This Credit Program:
 1. Students must complete at least 15 credits to fulfill the requirements of this Credit Program.
 2. The credits earned in this program may be obtained by taking relevant courses offered by the Department of Urban Development, the Department of Visual Arts, and the Center of General Education during any semester, or through specialized courses offered annually.
 3. Non University of Taipei's students who wish to take this Credit Program may transfer a maximum of 2 courses from credits earned at their original institution.
 4. If student has already completed listed courses prior to applying for the Credit Program, a maximum of 9 credits can be transferred or recognized. The application for credit transfer or recognition must be submitted within one month after approval to enroll in the Credit Program.
 5. For University of Taipei's students, at least one-third of the credits required for the Credit Program must come from courses outside their primary department, institute, degree program, second major, or minor.

6. Courses taken as part of this program may count both towards the minor program credits and as elective credits outside the student's primary department.
 7. If University of Taipei's student takes related courses at another university, they must submit the course syllabus and credit certification within one month of completing the course to apply for credit transfer.
 8. If the credits of the original course are less than the credits required by the minor program, the student must take additional listed courses to make up the credit difference.
 9. The curriculum structure for this Credit Program is detailed in the attached document.
- V. Students approved to enroll in this minor program may apply for a certificate from the Department of Urban Development upon completing all required courses and credits. The application must include a transcript of academic records. The certificate will be issued after the application is reviewed and approved by the department and with the consent of the university president.
- VI. The administrative tasks related to this minor program are managed and organized by the Department of Urban Development.
- VII. All university students are eligible to apply for this minor program. Students wishing to enroll in the program must complete the minor program application form (external students must also fill out their home institution's inter-university course registration form) and submit it to the Department of Urban Development for approval before commencing their studies.
- VIII. For matters not covered in these guidelines, the regulations of the Ministry of Education and the university's "Regulations on the Establishment and Enrollment of Minor Programs" shall apply.
- IX. These guidelines were approved by the Academic Affairs Council Meeting, and shall be submitted to the President for final approval before implementation.